



## Curatorial and Conservation Internship

### Location

Dominguez Rancho Adobe Museum  
18127 South Alameda Street, Rancho Dominguez, CA 90220  
[www.dominguezrancho.org](http://www.dominguezrancho.org)

### Contact

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### Hours

Minimum of 120 hours / Must be available at least 1 day per week

### Salary

Unpaid internship

**Starting Date:** As soon as possible once the internship is offered

**Deadline to Apply:** Open year round

### SUMMARY

The internship provides students first-hand experience in research, exhibit management and conservation. Interns will also assist with organizing and systematizing collections records and archives, inventorying collections, upgrading and updating archival system and recording and photographing artifacts and records. The interns will conduct research about early California history, the Rancho period, missions and adobes, objects in the museum and the plants of the Rancho. The internship program is designed to provide interns with an introduction to professional museum practices and provide hands-on work experience. By the conclusion of the term, the intern will be well-versed in collections management and curatorial functions within a small non-profit institution. We pride ourselves to provide the intern with projects that are fun but also stimulating towards their career goals, while creating a fun and engaging environment.

### Curatorial interns:

#### About The Dominguez Rancho Adobe Museum

*The mission of the friends of Rancho San Pedro is to preserve and increase community awareness of the Dominguez family, Homestead adobe, and the Rancho San Pedro, the first Spanish land grant in California. This is accomplished through educational programs and the operation of the Dominguez Rancho Adobe Museum.*

Assist museum staff in the creation, management and display of exhibits in the museum, as well as with traveling exhibits. Interns working on traveling exhibits will be involved in the management of the exhibits and work with other museums that are involved in the traveling exhibits.

**Conservation interns:**

Assist with care of the actual objects in the Adobe as well as researching the latest conservation techniques for paper, paintings, artifacts and plant material.

**REPRESENTATIVE DUTIES**

- Assist with the day-to-day operations of the museum
- Prepare objects in the permanent and educational collections: catalogue, research, condition assessment, storage, and data entry into Past-Perfect collections software
- May also have the opportunity to work with staff on the research, planning and installation of future exhibitions
- Assist in the maintenance of all archived material
- Assist in monitoring storage conditions of archived materials

**REQUIREMENTS**

- Currently enrolled in an accredited academic institution or graduated within the last two years
- Experience working with the public
- Strong organizational skills and attention to detail
- Research and editing experience
- Ability to work in group or independently

**DESIRED MAJORS**

Anthropology, Archeology, Museum Studies, Language and Culture, Sociology, History, Liberal Studies, Biology and Botany (for those interested in studying/identifying plants the foliage at the Dominguez Rancho Adobe Museum)

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