



## Arts and Education Internship

### Location

Dominguez Rancho Adobe Museum  
18127 South Alameda Street, Rancho Dominguez, CA 90220  
[www.dominguezrancho.org](http://www.dominguezrancho.org)

### Contact

Maria Aispuro, Assistant Director  
Phone (310) 603-0088  
Fax (310) 603-0009  
[maria.aispuro@dominguezrancho.org](mailto:maria.aispuro@dominguezrancho.org)

### Hours

Minimum of 120 hours / Must be available at least 1 day per week

### Salary

Unpaid internship

**Starting Date:** As soon as possible once the internship is offered

**Deadline to Apply:** Open year round

### SUMMARY

Provides first-hand, professional experiences while working in a museum and creating public programming; educational materials for children, and creating art projects for youth. Interns will have the opportunity to select different aspects of the arts and education program so the internship fits their needs. Different internships will focus on writing school tours for 3rd and 4th graders that incorporate the respective curriculums, or creating educational development plans for each of the Adobe rooms. Interns will develop and execute curriculum and educational materials as well as help plan, implement and evaluate youth educational programs.

In addition to youth programs and activities, the museum sponsors a variety of special community programs, lectures, films, concerts, workshops, classes, and exhibit for people of all ages. For these programs and events, interns will be asked to help plan and implement specific activities, particularly with respect to content and curriculum, development and analysis, and evaluation. We pride ourselves to provide the intern with

### About The Dominguez Rancho Adobe Museum

*The mission of the friends of Rancho San Pedro is to preserve and increase community awareness of the Dominguez family, Homestead adobe, and the Rancho San Pedro, the first Spanish land grant in California. This is accomplished through educational programs and the operation of the Dominguez Rancho Adobe Museum.*

projects that are fun but also stimulating towards their career goals, while creating a fun and engaging environment.

### **REPRESENTATIVE DUTIES**

- Helps manage student behavior to ensure all students are fully engaged in learning while leading small group activities
- Maintain a respectful, fair, consistent, and professional approach to students
- Develops and implements lesson plans and activities consistent with California State Standards
- Collaborates with staff members to improve instructional practices
- Assists with planning and executing differentiated instruction for students with a variety of needs, including small group or one-on-one instruction
- Actively participates in professional development activities, including: training sessions and working with other interns/staff
- Demonstrate knowledge of the Dominguez Rancho Adobe Museum, our vision, mission statement, standards and procedures, operating instructions, confidentiality standards, and the code of ethical behavior
- Perform other related duties as required and assigned

### **REQUIREMENTS**

- Currently enrolled in an accredited academic institution or graduated within the last two years
- Working towards a career as an educator, which may include enrolling in teacher credential program
- Basic computer skills (MS Word, Web Navigation, etc.)
- Strong written and verbal communication skills; ability to collaborate with colleagues, parents and community
- Computer and Internet search skills

### **DESIRED MAJORS**

Art, Art History, Fine Art, Education, Museum Studies, Child and Adolescent Development, Language and Culture, Psychology, History, Film and Electronic Arts, Liberal Studies

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